



# Central State Hospital

*Excellence in Evaluation, Treatment, Protection & Disposition*

## **Safety & Security Technician**

### **Part-time**

### **Evening and Night Shift**

Central State Hospital has openings for individuals who will be responsible for controlling all access to and from a maximum-security unit where court ordered patients from the criminal justice system are assigned for psychiatric evaluation and/or treatment. The successful candidates for this position will determine positive identification of staff and visitors, screen visitors, secure necessary approval for entry and exit, and insure only authorized persons enter or leave the forensic unit. Other duties include but are not limited to supervising and observing patients' activities, transporting and escorting patients within the Forensic Unit or to destinations throughout the facility, to courts, hospitals, medical appointments and other facilities in the state, and for assisting with the admission process to include the searching of patients, participating with seclusion and restraints activities, explaining unit policies/regulations, securing items not allowed in the unit, inspecting packages, operating electrical doors, receiving incoming telephone calls, notifying staff of deliveries, issuing keys and maintaining a key record inventory.

Qualifications: Applicants must possess a valid driver's license, be willing to work any shift, have the ability to follow written and oral instructions, possess excellent observation and documentation skills and must possess experience which provides them with excellent decision making ability. Also applicants should possess excellent interpersonal, written and oral communication skills, be able to climb stairs, willing and able to work on any shift and must successfully complete the officer-training program. A high school education/equivalent or college degree is preferred. Experience in the field of security is also preferred and or training/licenses/education in a related field. Applicants must be willing and able to work overtime when needed. **Applicants must be able to complete 4 week training classes during day shift hours.** Announcement number W1100A6. Minimum hourly rate is \$10.67/hour. Starting salary is commensurate with related experience, training, and/or education. An extensive criminal history background investigation, employment references and drug testing will be conducted. This position will remain open for a minimum of five workdays or until positions are filled. **NOTE:** Resumes may accompany but will not substitute for a completed State Application Form (DHRM 10-012).

**Central State Hospital,**

**Human Resource Department,**

**P. O. Box 4030, Bldg. 113, Petersburg, Virginia 23803,**

**(804) 524-7211, Fax: (804) 524-7562,**

**Website: [www.csh.dmhmrzas.virginia.gov](http://www.csh.dmhmrzas.virginia.gov)**

**Email Address: [employment@csh.dmhmrzas.virginia.gov](mailto:employment@csh.dmhmrzas.virginia.gov)**

**EEO/AA**